

## MINUTES OF A REGULAR MEETING

April 28, 2015

The meeting was called to order at 5:30 p.m. by Mayor Pro Tem Aaron Weight.

A roll call was taken which showed council members Albert Foster, Aaron Weight, Gordon Snow, and Joe Burdick present. Mayor Ryan stated that the meeting was a regularly called meeting and that notice of the time, place and agenda of the meeting had been provided to the local news media, to each member of the governing body, and was posted on the city web page and the state public meetings web page. JR Bird and Vaun Ryan are excused.

Others present included City Manager Justin Johnson, City Recorder Carolyn Wilcken, Assistant City Manager and Finance Director Shawn Metcalf, City Engineer Chris Thomsen, Hal Huff, LeeNichole Marett, Dan Karren, Kevin Madson, Bart Morrill, David ?, Jared West, Mark Cornaby, Dana Ross, Beverly Hansen, Brian Ross, Philip Winterton, Carter Winterton, Craig Zobell, Scott Forsyth, Matt Robison, Bruce Timothy, Jackson Snow, and Logan Snow present.

Opening prayer was given by Joe Burdick.

### **MINUTES**

A motion was made by Councilman Gordon Snow to approve the minutes of a special work meeting of March 31, 2015, as presented. Motion was seconded by Councilman Joe Burdick. Those voting Aye were Albert Foster, Aaron Weight, Gordon Snow, and Joe Burdick. Motion was carried unanimously.

A motion was made by Councilman Joe Burdick to approve the minutes of the regular meeting of April 14, 2015, as presented. Motion was seconded by Councilman Albert Foster. Those voting Aye were Albert Foster, Aaron Weight, Gordon Snow, and Joe Burdick. Motion was carried unanimously.

A motion was made by Councilman Gordon Snow to approve the minutes of a special work meeting of April 21, 2015, as presented. Motion was seconded by Councilman Joe Burdick. Those voting Aye were Albert Foster, Aaron Weight, Gordon Snow, and Joe Burdick. Motion was carried unanimously.

### **GREYHAWK SUBDIVISION 2-YEAR WARRANTY DISCUSSION**

Jared West came before Council seeking a 2-year warranty letter for Lots 21 and 22 in Greyhawk Subdivision. When Mr. West purchased this property, it had apparently not been plated in phases and Council needs a commitment that the plat will be amended to reflect phases. Council asked Mr. West to determine what lots would be included in the next phase. Mr. West is requesting that he be able to put off putting in the curb, gutter, sidewalk and asphalt in phases as well. Council expressed concern that the improvement be put in prior to any construction taking place. After discussion, a motion was made by Councilman Gordon Snow to approving the construction be done

in three phases and that the improvements of curb gutter and asphalt be finished before a building permit will be issued. Motion died for lack of a second to the motion. A motion was then made by Councilman Joe Burdick to allow a building permit for Lot 23 with the understanding that the curb, gutter, sidewalk and asphalt improvements are put in before a permit of occupancy will be issued or that in any case, the improvement be put in no later than August 1<sup>st</sup>, whichever occurs first and that as new plat be submitted that shows the lots that will be included in future phases until the subdivision is completed. Motion seconded by Councilman Albert Foster. Those voting Aye were Albert Foster, Aaron Weight, Gordon Snow, and Joe Burdick. Motion was carried unanimously.

### **REPORT FROM ORDINANCE OFFICER**

Mark Cornaby, Roosevelt City's Ordinance Officer, came before Council to give an update report on his department. Mark reported that the juvenile offenders are being used to clean up debris is vacant lots. Council expressed appreciation for his efforts and being pro-active.

### **DUCHESNE COUNTY SCHOOL DISTRICT**

Members of the Duchesne County School District came before Council to let the Council know their intentions to move forward with construction of the new Union High School to be finished in the fall of 2018. They also gave an update of their future plans by reviewing their master plan. The building bond will be placed on the election ballot this year.

### **ADDITIONAL PARKING AT LAGOON AND 1<sup>ST</sup> EAST**

This discussion will be rescheduled for the next meeting.

### **BOY'S BASEBALL SHED PLACEMENT REQUEST FOR CONSTITUTION PARK**

Craig Zobell came before Council to discuss permission to place an 8 x 8 shed at Constitution Park for the Boy's Baseball program. The proposed location is next to the existing sheds

### **AIRPORT DISCUSSION**

Councilman Foster reported that bore testing is required on the runway to prove we need a full reconstruct of the runway. This will cost \$5,200 for the bore test. After discussion, a motion was made by Councilman Gordon Snow to approve the funding in the amount of \$5,200 to fund this requirement. Motion seconded by Councilman Joe Burdick. Those voting Aye were Albert Foster, Aaron Weight, Gordon Snow, and Joe Burdick. Motion was carried unanimously.

City Manager Justin Johnson reported that test holes need to be drilled to test for the water table as required by the Utah Department of Environmental Quality. This will cost \$17,000. Council expressed concern with this requirement and directed further inquiry be made to establish if this must be done. After discussion, a motion was made by Councilman Albert Foster to give

approval conditional upon establishing the necessity of this testing. Motion seconded by Councilman Joe Burdick. Those voting Aye were Albert Foster, Aaron Weight, Gordon Snow, and Joe Burdick. Motion was carried unanimously.

### **EAGLE SCOUT PROJECT PROPOSAL**

Logan Snow and Jackson Snow came before Council to propose an Eagle Scout project. Their project is to remove the poor sod at city property located at 200 North 400 West known as Devil's Triangle Park and replace with decorative rock and some bushes. After discussion, a motion was made by Councilman Joe Burdick to approve this project. Motion seconded by Councilman Gordon Snow. Those voting Aye were Albert Foster, Aaron Weight, Gordon Snow, and Joe Burdick. Motion was carried unanimously.

### **HUCKLEBERRY HOMES PLAT APPROVAL**

City Engineer Chris Thomsen reported that Matt Robison had complied with the concerns of Duchesne County on the Huckleberry Homes proposed plat and the plat has been changed to resolve their concerns. After review and discussion, a motion was made by Councilman Joe Burdick to approve the plat as presented. Motion seconded by Councilman Albert Foster. Those voting Aye were Albert Foster, Aaron Weight, Gordon Snow, and Joe Burdick. Motion was carried unanimously.

### **ANNEXATION POLICY PLAN DISCUSSION**

The discussion on this matter will be postponed until the next meeting.

### **PURCHASE ORDERS**

A motion was made by Councilman Gordon Snow to approve the following purchase orders. Motion seconded by Councilman Joe Burdick. Those voting Aye were Albert Foster, Aaron Weight, Gordon Snow, and Joe Burdick. Motion carried unanimously.

67856	SCI Automation, Inc.	\$ 2,173.86
67781	Ross Equipment Company, Inc.	626.05
67854	Freedom Mailing Services, Inc.	1,222.16
67568	Dan's Tire Service	2,342.02
67422	R Chapman Construction, Inc.	1,124.08
67662	R Chapman Construction, Inc.	730.49
67664	Wheeler Rental	989.50
67668	Brady Industries, LLC	582.14
67666	Reinhardt Refrigeration	1,280.00
67665	Grand Junction Pipe & Supply Co.	3,768.18

67670	Intermountain Concrete Co.	806.12
67814	Maverick Fleet Card Services	4,934.69
67728	ULCT	4,407.80
67815	Grand Junction Pipe & Supply Co.	693.58
67765	EDA Architects	33,335.65
67764	Spectra IT Solutions	2,719.92
67768	Ascent Aviation Group, Inc.	16,538.68
67816	IMC Basin Cleaning Systems	911.19
67461	Hy-Ko Supply	545.50
67769	Duchesne County School District	352,587.00
67858	SCI Automation, Inc.	3,264.22
67573	Wheeler Rental	800.00
67857	WETC, Inc.	6,248.00
67880	Cardwell Distributing, Inc.	1,494.65
	Cardwell Distributing, Inc.	493.95
67771	J-U-B Engineers, Inc.	1,237.97
67345	K.D. Excavating, Inc.	92,205.41
67347	Poppoff Concrete, Inc.	1,384.00
	Foote & Charles P.C.	5,000.00
	Joel D. Berrett Attorney At Law	1,050.00
	Questar Gas	<u>2 2,215.29</u>
	<b>TOTAL</b>	<b><u>\$547,712.10</u></b>

### **CITY MANAGER REPORT**

Justin Johnson asked if Council has decided on a minimum price for bids on the city's excess property.

### **COUNCIL REPORTS**

Joe Burdick reported on a meeting with Horrocks Engineers regarding the 300 North project and it has come in over budget. Measures are being taken to try to reduce this overage. Joe also reported on the golf course.

Aaron Weight appreciated the work done on the city cleanup. Flowers will be installed on Main Street on Memorial Day. Aaron reported on the Red Mud run event this year.

Albert Foster discussed the pool and Council discussed June 2 at 11:00 a.m. as the proposed groundbreaking for the new pool.

**CLOSED SESSION**

A motion was made by Councilman Albert Foster to go into a closed session to discuss litigation matters and then convene back into a regular city council meeting. Motion seconded by Councilman Joe Burdick. Those voting Aye were Albert Foster, Aaron Weight, Gordon Snow, and Joe Burdick. Motion was carried unanimously.

A motion was made by Councilman Albert Foster to adjourn the meeting. Motion seconded by Councilman Joe Burdick. Those voting Aye were Albert Foster, Aaron Weight, Gordon Snow, and Joe Burdick. Motion carried unanimously.

Meeting adjourned at 9:40 p.m.

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Vaun D. Ryan, Mayor

ATTEST:

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Carolyn Wilcken, Recorder